

# TRAINING CONTENTS

Session	Name of the Topics	Contact Hour
<b>Session 01</b>	<b>Module 1: Introduction</b> <b>Part 1</b> <ul style="list-style-type: none"><li>● Introduction to Graphic Design</li><li>● Why is Graphic Design Important?</li><li>● Elements of Graphic Design</li><li>● The Role of Graphic Design in Marketing</li><li>● Types of Graphic Design</li></ul>	<b>3</b>
<b>Session 02</b>	<b>Part 2</b> <ul style="list-style-type: none"><li>● What is Typography?</li><li>● Color</li><li>● Visual Grammar Guidelines</li><li>● Page Layouts</li><li>● Tables</li></ul>	<b>3</b>
<b>Session 3</b>	<b>Part 3</b> <ul style="list-style-type: none"><li>● Simplified Drawings</li><li>● Photographs</li><li>● Diagrams</li><li>● Text Procedures</li></ul>	<b>3</b>

<p><b>Session 4</b></p>	<p><b>Part 4</b></p> <ul style="list-style-type: none"> <li>● Icons &amp; Visual Symbols</li> <li>● Screen Captures</li> <li>● Images</li> <li>● Fundamentals of Design</li> <li>● Branding and Identity</li> </ul>	<p><b>3</b></p>
<p><b>Session 5</b></p>	<p><b>Module 2: PowerPoint</b></p> <p><b>Part 1</b></p> <ul style="list-style-type: none"> <li>● Introduction to Interface</li> <li>● Tools &amp; Elements</li> <li>● Setup for Designing</li> <li>● Themes and Presets</li> </ul>	<p><b>3</b></p>
<p><b>Session 6</b></p>	<p><b>Part 2</b></p> <ul style="list-style-type: none"> <li>● Playing with Shapes</li> <li>● Playing with Text</li> <li>● Arranging &amp; Aligning Shapes and Text Boxes</li> </ul>	<p><b>3</b></p>
<p><b>Session 7</b></p>	<p><b>Part 3</b></p> <ul style="list-style-type: none"> <li>● Editing Image</li> <li>● Remove Background</li> <li>● Keyboard Shortcuts</li> <li>● Lettermark Logo</li> </ul>	<p><b>3</b></p>

<p><b>Session 8</b></p>	<p><b>Part 4</b></p> <ul style="list-style-type: none"> <li>● Symbolic or Iconic Logo</li> <li>● Emblem Logo</li> <li>● Facebook Cover</li> <li>● Twitter Cover</li> <li>● LinkedIn Cover</li> </ul>	<p><b>3</b></p>
<p><b>Session 9</b></p>	<p><b>Part 5</b></p> <ul style="list-style-type: none"> <li>● YouTube Text Logo</li> <li>● YouTube Icon Logo</li> <li>● YouTube Channel Art Template &amp; Design</li> </ul>	<p><b>3</b></p>
<p><b>Session 10</b></p>	<p><b>Part 6</b></p> <ul style="list-style-type: none"> <li>● Photo Manipulation</li> <li>● Write Text Behind an Object</li> <li>● Draw Frame or Border Behind an Object</li> <li>● Invoice Template</li> </ul>	<p><b>3</b></p>
<p><b>Session 11</b></p>	<p><b>Review Session</b></p> <ul style="list-style-type: none"> <li>● Based on the contents of Training Session 01 to 10</li> </ul>	<p><b>3</b></p>
<p><b>Session 12</b></p>	<p><b>Module 3: Adobe Photoshop</b></p> <p><b>Part 1</b></p> <ul style="list-style-type: none"> <li>● Introduction to Interface</li> <li>● Setup Canvas</li> <li>● Tools &amp; Features</li> </ul>	<p><b>3</b></p>

<b>Session 13</b>	<b>Part 2</b> <ul style="list-style-type: none"> <li>● Remove Background</li> <li>● Clipping Path</li> <li>● Image Manipulation</li> </ul>	<b>3</b>
<b>Session 14</b>	<b>Part 3</b> <ul style="list-style-type: none"> <li>● Business Card</li> </ul>	<b>3</b>
<b>Session 15</b>	<b>Part 4</b> <ul style="list-style-type: none"> <li>● Social Media Cover Design</li> <li>● Thumbnail</li> </ul>	<b>3</b>
<b>Session 16</b>	<b>Part 5</b> <ul style="list-style-type: none"> <li>● Poster</li> <li>● GIF Animation</li> </ul>	<b>3</b>
<b>Session 17</b>	<b>Module 4: Adobe Illustrator</b> <b>Part 1</b> <ul style="list-style-type: none"> <li>● Introduction to Interface</li> <li>● Setup Canvas</li> <li>● Tools &amp; Features</li> </ul>	<b>3</b>
<b>Session 18</b>	<b>Part 2</b> <ul style="list-style-type: none"> <li>● Character Design (Using Shape)</li> <li>● Raster Graphic to Vector Graphic</li> </ul>	<b>3</b>

<b>Session 19</b>	<b>Part 3</b> <ul style="list-style-type: none"> <li>• Typography, Calligraphy</li> <li>• Typography Logo</li> <li>• Abstract Logo</li> <li>• Mascot Logo</li> </ul>	<b>3</b>
<b>Session 20</b>	<b>Mentorship Session:</b> A dedicated session with an industry expert to discuss career opportunities, real-world applications of Graphics Design, and insights into the latest trends.	<b>3</b>
	<b>Total Class Hours</b>	<b>60 hours</b>